



**MINUTES OF AN EXECUTIVE COMMITTEE MEETING
THE OWNERS - BODY CORPORATE 90202**

ADDRESS OF THE BODY CORPORATE SCHEME:

Village Gardens, 16 Rototuna Road, Flagstaff HAMILTON 3210

DATE, PLACE & TIME OF MEETING: A meeting of the Executive Committee of The Owners - Body Corporate Plan 90202 was held on 24/05/2022 at Clubrooms, Village Gardens, 16 Rototuna Road, Flagstaff, Hamilton.

PRESENT:

Lot #	Unit #	Attendance	Owner Name	Representative
1	1	Apology	M Hughes	
9	9	Yes	B Dixon	
17	17	Yes	C Walker	
32	32	Yes	J Flemming	
35	35	Yes	W Fellingham	
45	46	Yes	E Muir	
60	53	Apology	N Head	
59	54	Yes	I Turnbull	

CHAIRPERSON:

Ian Turnbull

BODY CORPORATE MANAGER:

Jane Kelly

1 MINUTES

Resolved that the minutes of the last Committee Meeting on 03/05/2022 be confirmed as a true record of the proceedings of that meeting.

Moved: I Turnbull

Seconded: W Fellingham

Carried

2 MATTERS ARISING

Update re. Oak Tree - Treescapes provided updated quote which included using crane for removal of tree. Wayne spoke to neighbour and made some progress there. Jane to try continue the discussions there and get treescapes to finalise their quote with actual crane cost.

Committee decided unanimously that it would like to look at progressing with Treescapes for the removal of oak tree subject to Jane finalising crane costings/further details with them to present to committee next meeting.

Moved: B Dixon

Seconded: J Flemming

Carried Unanimously

Account set ups - Fuel card is on its way for van. Committee decided considering the hassles of attempting to get a Mitre 10/Bunnings account set up, Jane should cancel the Bunnings account request.

Street lights outside Units 5 and 28 - 5 was a fuse issue and 28 had no power to it at first and needed WEL networks to shut down mains before work could be done. LED replacements are three months away. Bollard light outside unit 60 is broken and needs electrician to fix which Brian has arranged.

Build wash/Pest control booked for week of 27th June. Contractors are likely to be onsite for the whole week completing the work.

3 FINANCIALS

Resolved that the financials presented on the year to date position be accepted.

Statement of Financial Position as at 24/05/2022:

Admin	\$100,316.85	
Sinking	\$149,872.28	
Social Club 22/05/2022	Balance	\$376.06
	Petty Cash	\$200.00

Moved: I Turnbull

Seconded: B Dixon

Carried

Brian to be reimbursed for H & S equipment, receipt provided to Jane - \$21.85

4 GENERAL BUSINESS

The following general business was discussed:

- Hall door lintel - decided that Brian would arrange a builder to check it out first and advise on who to go to next.
- Inorganic rubbish collection date - This was done around June but got later due to covid previous years. Needs to be done soon but need to be more careful on what goes out in this. Concrete waste needs to go to Waikato Demolition. New date set down for 12th July 2022.
- Additional sign for main sign to be installed which gets message across that there is no Onsite Manager at Village Gardens and that any concerns should be directed to the BC Managers Colliers on 07 839 2536. Brian suggested it could just be screwed to bottom of existing sign.
- Village survey update - 42 returned and some really good feedback given. Awesome work Jill & Liz!
- Heat pump in hall - Still up for ongoing discussion.
- Some trellis around hall needs tending to - Laurie will take a look at this.
- Contact person for smoke alarms to be given to Wayne to pass on to his resident.
- Committee reimbursements process for Colliers explained again.
- Village van replacement - Discussion had on this again. Mention made on how economical public transport is. Government pushing petrol prices up to push people into electrical vehicles. Current van quite uncomfortable.
- Services the BC vs Owner responsibilities list updated with committee. JK to update and issue with these minutes.
- Update pink folders contractors list. Discussion to be had at next meeting on how this is to be progressed.

CLOSURE: There being no further business, the chairperson declared the meeting closed at 05:45 PM.

Next meeting to be held 28th June 2022 4PM.