

**MINUTES OF AN EXECUTIVE COMMITTEE MEETING  
THE OWNERS - BODY CORPORATE 90202**

**ADDRESS OF THE BODY CORPORATE SCHEME:**

Village Gardens, 16 Rototuna Road, Flagstaff, Hamilton 3210

**DATE, PLACE & TIME OF MEETING:** A meeting of the Executive Committee of The Owners - Body Corporate Plan 90202 was held on 24 September 2024 at The Clubrooms, Village Gardens, 16 Rototuna Road, Hamilton.

**PRESENT:**

Lot #	Unit #	Attendance	Owner Name
5	5	Yes	Joy Stringer
11	11	Yes	Shirley Jurgens
22	22	Yes	Sharon Dunnet
45	46	Yes	Elizabeth Muir
59	54	Yes	Ian Turnbull
60	53	Yes	Noeline Head
62	62	Yes	Allan Brickland

**CHAIRPERSON:**

Ian Turnbull

**BODY CORPORATE MANAGER:**

Jane Kelly

**Minutes of the meeting:**

**1 PREVIOUS MINUTES**

**Ordinary Resolution**

Resolved that the minutes of the last Committee Meeting on 27/08/2024 be confirmed as a true record of the proceedings of that meeting.

**Moved: I Turnbull**

**Seconded: N Head**

**Majority in favour**

**Carried**

**2 MATTERS ARISING**

Update on hall lintel repair - Can quote be broken down further? Question margin, preliminary and general. Insurance needs to be notified of this work - Quay to check contract works limit/threshold.

**Resolution**

Resolved that the Body Corporate Committee agree to proceed with Beam Building Quote to repair hall lintel.

**Moved: I Turnbull**

**Seconded: S Jurgens**

**All in favour**

**Carried**

**Note:** This is to be paid out of the sinking fund. Brian Dixon will be the contractor liaison for this job.

Update on fence behind unit 4 - on hold as complications with getting neighbours contribution.

### 3 FINANCIALS

Statement of Financial Position as at 24/09/2024

Admin:	\$72,720.37
Sinking:	\$315,764.29
Social Club 22/09/2024	\$788.04

#### Ordinary Resolution

Resolved that the financials presented be accepted.

**Moved: I Turnbull**

**Seconded: L Muir**

**Majority in favour**

**Carried**

### 4 CORRESPONDENCE

- Email received regarding unit 49, advising that a family member will be taking over the unit in due course.
- Note from Laurie requesting items for grounds maintenance out the front of Village.
- Anonymous donation made to go towards some plants for the Village.

### 5 GENERAL BUSINESS

The following general business was discussed:

- Term deposit - Committee agree to re-invest the \$70,760.22 for 6 months.
- Hall contents - are these covered under insurance? Quay BC to confirm.
- Insurance renewal - increase sum insured by 2% for this year's renewal.
- FYI - Hedge in front of Netherville is dying and they have asked Village who built front fence as they may look to have the same.
- EGM feedback discussed amongst Committee.
- Quay BC to send gutter cleaning quotes to the Committee.
- Lawn contract up for renewal end of December - Contractor has been asked to submit new pricing.
- Three chairs in garage need repairing - leave these for now.
- When was bug spray and roof treatment last done? Quay BC to advise.
- Water meters for residential properties in Hamilton may start being utilised shortly.
- St Andrews golf club cafe will be reopening as something else soon, as Matte Black is moving out to Gordonton.
- Review fence between Unit 62 & driveway entrance (LHS) quotes next meeting - Quay to get updated quote from KnowAFence. Check previous fence invoices for another contractor option for alternative quote.
- Reminder to go in newsletter regarding parking on roadsides.

**CLOSURE:** There being no further business, the chairperson declared the meeting closed at 06:15 PM.