



## MINUTES OF AN EXECUTIVE COMMITTEE MEETING THE OWNERS - BODY CORPORATE 90202

### ADDRESS OF THE BODY CORPORATE SCHEME:

Village Gardens, 16 Rototuna Road, Flagstaff, Hamilton 3210

### DATE, PLACE & TIME OF MEETING:

A meeting of the Executive Committee of The Owners - Body Corporate Plan 90202 was held on 23/05/2023 at 4:00PM in the Clubroom Village Gardens, 16 Rototuna Road, Hamilton.

### PRESENT:

Lot #	Unit #	Attendance	Owner Name	Representative
9	9	Yes	Brian Dixon	
11	11	Yes	Shirley Jurgens	
32	32	Yes	Jill Flemming	
35	35	Yes	Wayne Fellingham	
45	46	Yes	Elizabeth Muir	
59	54	Yes	Ian Turnbull	
60	53	Yes	Noeline Head	

### CHAIRPERSON:

Ian Turnbull

### BODY CORPORATE MANAGER:

Jane Kelly

### Minutes of the meeting:

#### 1 MINUTES

Resolved that the minutes of the last Committee Meeting on 26/04/2023 be confirmed as a true record of the proceedings of that meeting.

**Moved:** Ian Turnbull

**Seconded:** Jill Flemming

**Carried**

#### 2 MATTERS ARISING

- Update on LTMP - SIE were onsite today to complete inspection. Report will be through shortly.
- Update on replacement recycling bins - these are being replaced asap by HCC. Problem is due to trucks being rough when emptying them.
- Signwriting on van now done.
- Carpet and chair cleaning in the Hall was done 11/05/2023. Big thank you to Eddie for doing this job.
- Update on Owners names in Colliers systems - Done by Jane and Ian.

#### 3 FINANCIALS

Resolved that the financials presented on the year to date position be accepted.

**Statement of Financial Position as at 25/05/2023**

**Social Club as at 20/05/2023**

**Admin: \$114,347.66**

**Balance: \$247.79**

**Sinking: \$188,739.68**

**Petty Cash: \$205.50**

**Moved:** Ian Turnbull

**Seconded:** Brian Dixon

**Carried**

Note error in expense to Ian for Rug Doctor. Total \$164 - should be \$84 entered.

Jane to check on split cost for fence repair. 50% needs to be charged to neighbour.

#### **4 CORRESPONDENCE**

Letter from resident re leaking gutter joints - Brian will arrange repair of this.

Letter tabled which was the response to a residents letter to local MP regarding Rototuna Road vehicle speeds. They propose to put a large speed bump in at the end of the road going onto Resolution Drive and lowering speed limit to 40kph. If any changes are made to this plan in the meantime they would let us know.

Two plans received from residents on suggestions for layout of bin area inside front entrance.

#### **5 GENERAL BUSINESS**

The following general business was discussed:

Jane is to send Liz the email Mandie sent IRD and the attachments.

Resolved that the Body Corporate approves the appointment of Elizabeth Muir as the Executive Office Holder for BC 90202, IRD No 113 035 175.

**Moved:** Ian Turnbull

**Seconded:** Brian Dixon

**Carried**

##### **Garden bin area revamp**

Three options were tabled for a revamp of the garden bin area inside the front entrance gate. These options vary from just revamping the current garden bin area to also moving the rubbish and recycling bins from beside the van park to inside the front entrance gate.

The movement of the rubbish and recycling bins is dependent on Hamilton City Council (HCC) approving these being moved to another area. Colliers have been asked to approach HCC to obtain this approval.

Pending this being received Brian is to continue work on pricing all options, along with ascertaining what work can be done by residents to enable costs to be kept to a minimum.

Water pipe repair to unit 32 and concrete repair to garage entrance to unit 31 which was cut out for water pipe repair - same area that pipe split last time. Pipe has been repaired and Coker Concrete are going to come back and patch concrete. Brian will assess if it's worth replacing all water pipes in this location as this is about the 4th repair of water pipes in the area in the last 5 years.

Village traffic - People are still driving around the speed bump. Some residents have tried to speak to these people but haven't had much luck with them admitting to it.

Date for Inorganic Rubbish Collection - Tuesday the 4th of July.

**CLOSURE:** There being no further business, the chairperson declared the meeting closed at 05:40 PM.