



MINUTES OF AN EXECUTIVE COMMITTEE MEETING THE OWNERS - BODY CORPORATE 90202

ADDRESS OF THE BODY CORPORATE SCHEME:

Village Gardens, 16 Rototuna Road, Flagstaff, Hamilton, 3210

DATE, PLACE & TIME OF MEETING: A meeting of the Executive Committee of The Owners - Body Corporate Plan 90202 was to be held on 28/11/2023 at 4:00 PM at The Clubrooms Village Gardens 16 Rototuna Road, Rototuna, Hamilton. Due to a quorum not being reached the meeting was reconvened and held on 05/12/2023 at 4:00 PM.

PRESENT:

Lot #	Unit #	Attendance	Owner Name
59	54	Yes	Ian Turnbull
32	32	Apology	Jill Flemming
9	9	Yes	Brian Dixon
11	11	Yes	Shirley Jurgens
45	46	Yes	Elizabeth Muir
60	53	Yes	Noeline Head

CHAIRPERSON:

Ian Turnbull

BODY CORPORATE MANAGER:

Jane Kelly

Minutes of the meeting:

1 PREVIOUS MINUTES

Resolved that the minutes of the last Committee Meeting on 24/10/2023 be confirmed as a true record of the proceedings of that meeting.

Moved: I Turnbull

Seconded: B Dixon

Carried

2 MATTERS ARISING

- Update on hall lintel - inspection with engineer took place on Wednesday 6th December, it's been established that the lintel will need remedial repairs asap.
- Update on roof treatment and bug spray of units - roof treatment is booked in but is weather dependant. They need a really clear week of weather for this, so the contractor may just show up with little or no notice due to that.
- Update on plant removal at unit 16 - all sorted. Jane has sent the previous owner a voucher for a replacement rose.
- Blower in shed is too heavy for most people to use. Request made for a lighter one to be purchased and heavy one sold. Some felt the heavy one shouldn't be sold as it is top of the range and we got it for good price - It was agreed to purchase a lighter blower to keep in the shed also.

3 FINANCIALS

Statement of Financial Position as at 28/11/2023;

Admin: \$137,560.98

Sinking: \$203,924.98

Social Club Balance: \$519.31

Moved: I Turnbull

Seconded: L Muir

Carried

4 ACCOUNTS

Receipts for reimbursement to Brian for carpark hose reel and weedkiller approved for payment.

5 CORRESPONDENCE

Three thank you cards received from residents thanking the committee for all the hard work they do and the 90+ Club Morning Tea that was put on recently.

6 GENERAL BUSINESS

The following general business was discussed:

- Road marking - Eddie offered to do this himself at a cheaper price than last time. Committee happy for him to proceed subject to confirmation of his price (knowing that paint costs have risen since his offer was made).
- 60 metre hose reel purchased and attached to post in car park for use around common property.
- An email received from a resident stating they had submitted a complaint on 12/11/2023 - we have asked for clarification around this.
- Reminder to Jane for letters to all residents to remind all to change their automatic payment amounts from 1st February 2024. Levy notices will be issued this year also.
- Front fence needs looking at as one batten appears to be bent or sticking out from palings.
- Light outside unit 28 faulty, is on sometimes and sometimes not when all other lights are going.
- Question raised around who pays for internal trellis fencing/screens maintenance - is cost shared between two parties? what can it be replaced with? Some thought needs to be given to this by committee.

CLOSURE: There being no further business, the chairperson declared the meeting closed at 05:45 PM.

Next Committee Meeting: Tuesday 23 January 2024 at 4:00 PM