

## **MINUTES OF AN EXECUTIVE COMMITTEE MEETING THE OWNERS - BODY CORPORATE 90202**

### **ADDRESS OF THE BODY CORPORATE SCHEME:**

Village Gardens, 16 Rototuna Road, Flagstaff, Hamilton 3210

**DATE, PLACE & TIME OF MEETING:** A meeting of the Executive Committee of The Owners - Body Corporate Plan 90202 was held on 22/10/2024 at Unit 11 Village Gardens.

### **PRESENT:**

Lot #	Unit #	Attendance	Owner Name
5	5	Apology	Joy Stringer
11	11	Yes	Shirley Jurgens
22	22	Yes	Sharon Dunnet
45	46	Yes	Elizabeth Muir
59	54	Yes	Ian Turnbull
60	53	Yes	Noeline Head
62	62	Yes	Allan Brickland

### **CHAIRPERSON:**

Ian Turnbull

### **BODY CORPORATE MANAGER:**

Paige Spooner on behalf of Jane Kelly

### **Minutes of the meeting:**

#### **1 PREVIOUS MINUTES**

Resolved that the minutes of the last Committee Meeting on 24/09/2024 be confirmed as a true record of the proceedings of that meeting.

**Moved:** I Turnbull

**Seconded:** A Brickland

**Carried**

#### **2 MATTERS ARISING**

Update on hall lintel progress - The hall lintel work is underway and is currently awaiting council sign off before the gib is installed and paint applied. The door will need to be adjusted again, the Committee will ask Eddie to look into this.

Clarification of the last roof treatment - December 2023.

### 3 FINANCIALS

Statement of Financial Position as at 22/10/2024

Admin:	\$76,208.12
Sinking:	\$320,364.91
Social Club 20/10/2024	\$990.22

**Moved:** A Brickland

**Seconded:** I Turnbull

**Carried**

### 4 CORRESPONDENCE

- Email received from Unit 44 regarding a crack in the paint under the front bedroom window. Ian is to talk to Brian regarding a repair.
- Application from Unit 51 with request to install a new trellis. Committee approved this request. Noeline is to advise the owners.

### 5 GENERAL BUSINESS

The following general business was discussed:

- Update on assembly point signage. This is to be installed by Gary.
- Update regarding trellis fence in driveway. An updated quote was presented by Know a Fence. The quote was approved by the Committee.
- Roof tiles at Unit 35 slipping and need to be put back into place. Eddie is to look into the repair.
- Downpipe between Unit 35 and 36 is currently overflowing. A plumber is to be organised for the repair.
- Garden near the entrance by the bins. Committee discussed plans for this area and noted that lawn seed would be planted next year.
- Quay are to check if insurance can be claimed on the hall lintel repairs.
- There is a pooling water issue at the back of Unit 31. Allan is to talk to the owner regarding this.
- Rubbish truck collected both recycling and rubbish from the Village. Quay are to contact council to check if there should be separate trucks for the collections.
- Committee discussed and approved Christmas lights for the big tree at the entrance.
- Noted that the gate to the green waste bins is scraping on the concrete. The gate needs to either be raised or a bit needs to be scraped off. Committee are to discuss this with Eddie.
- Discussion had around the lawn mowing contract. Noted that another contractor has been approached for pricing.
- The next Committee Meeting will be held Tuesday, 26th November 2024.

**CLOSURE:** There being no further business, the chairperson declared the meeting closed at 05:15 PM.