

ENVIRONMENTAL MANAGEMENT

0 9 JUN 2015

Checklist

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Cover sheet for the Transferral of Receipting to/from the Suspense Account

	CSO	Receipting Checklist
1.	Name of Customer:	MA O'hallovan.
2.	Debtor Number:	109
3.	Amount:	\$ 509.
4.	Method: (cash, chq, eftpos, etc)	chq.
5.	Receipt No. Issued:	3878710
6.	What is the payment for?	
	(i.e. Resource Consent, Building Consent, etc.)	COA .
7.	Receipted by: (CSO Name)	Kyra,
Departmental Administration Checklist		
8.	Date Invoiced by Dept.:	10 6 15
9.	Invoice No.:	164261
10.	Date Receipt Transfer Requested:	10/6/15
	From Debtor No.:	10-9
	To Debtor No.:	31108319 2000 420700
	Amount:	\$ 509.00 -

NOTES:

NB: Please email all details entered into the Departmental Administration Checklist to: revenuerecovery@fndc.govt.nz for funds to be transferred.